

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input checked="" type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input checked="" type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director of City Development		
Contact person:	David Ellis		Telephone number: 0113 3367859
Subject²:	Leeds Public Transport Investment Programme: Amendment to New Briggate Element of the Headrow Gateway Scheme		
Decision details³:	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)</p> <p>The Chief Officer, Highways & Transportation:</p> <p>a) Approved the amendment to the New Briggate element of the LPTIP Headrow Gateway scheme as set out in the drawings in Appendix B;</p> <p>b) Requested the City Solicitor to advertise the draft Traffic Regulation Orders (TROs) as shown in Appendix C, and if no valid objections are received, to make, seal and implement the TROs as advertised;</p> <p>c) Approved, with reference to the powers contained in Section 64(2) and Section 66(4) of the Highways Act 1980, the conversion (from footway to cycle track) of the lengths of existing footway shown as proposed cycle track in the drawings see (Appendix A) and that cycle tracks for use by pedal cyclists are constructed on the parts of the highway shown as cycle track in the drawings under the powers contained in Section 65(1) of the Highways Act 1980 (see Appendix A).</p>		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

	<p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>Decision (a) is required so that construction of the amended design can commence.</p> <p>Decision (b) is required so that the process of amending the Traffic Regulation Orders that are required to support the scheme can commence.</p> <p>Decision (c) is required so that certain areas of footway and carriageway in the scheme area can be formally re-designated as cycle track, following the statutory process.</p> <p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>The alternative options are outlined in the report to the Chief Officer (Highways and Transportation) titled 'Leeds Public Transport Investment Programme: Amendment to the New Briggate Element of the Headrow Gateway Scheme'</p>
Affected wards:	Little London and Woodhouse
Details of consultation undertaken⁴:	<p>Executive Member: Councillor Helen Hayden 11/10/21</p> <p>The Executive Member has been consulted and is supportive of the proposal.</p>
	<p>Ward Councillors</p> <p>Little London and Woodhouse was councillors have been consulted on the proposal and no objections have been received.</p>
	<p>Others</p> <p>Consultation with local businesses has been undertaken to identify the impact of the proposal on their loading requirements. Consultation has been undertaken with the Cycle Forum Sub-Group and Council Cycling Champion.</p>

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

Implementation	Officer accountable, and proposed timescales for implementation Gwyn Owen Autumn 2021 to Spring 2022	
List of Forthcoming Key Decisions⁵	Date Added to List:-	
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision	
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____	
Publication of report⁶	If not published for 5 clear working days prior to decision being taken the reason why not possible:	
	If published late relevant Executive member's approval Signature _____ Date _____	
Call In	Is the decision available ⁷ for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public:	
Approval of Decision	Authorised decision maker ⁸ Gary Bartlett, Chief Officer, Highways & Transportation	
	Signature <i>G J Bartlett</i>	Date: 05/10/21

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.